PNU
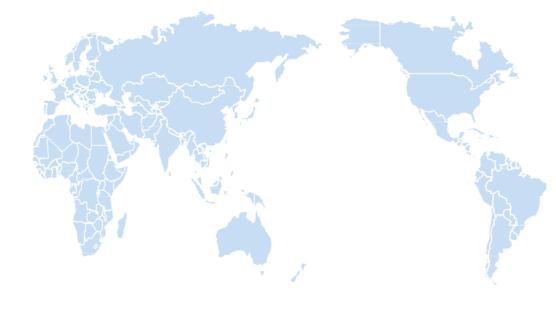# PUSAN NATIONAL UNIVERSITY
STUDENT EXCHANGE PROGRAM
FACT SHEET
2024-2025

https://international.pusan.ac.kr
global@pusan.ac.kr

Updated on **August** 2024

PNU Student Exchange Program

Student Exchange Program
The 'Student Exchange Program' is to provide a chance for our partnered university students to study at PNU for one or two semesters.

Prerequisite
Students must be enrolled in our partnered universities.
Undergraduate students must have completed at least two semesters.
Graduate students must have completed at least one semester at his/her home university.

Semester Information

Academic Calendar

Fall Semester: September 1st – Late December

Lecture period: September 1st – Late December
Exam period:
Midterm - Late October
Finals - Late December
Semester break: Late December – next year March 1st

Spring Semester: March 2nd – Late June

Lecture period: March 2nd – Late June
Exam period:
Midterm - Late April
Finals - Late June
Semester break: Late June – August 31st

Important Dates
Orientation Days
Fall semester: Early September
Spring semester: Early March
Students need to arrive in time for the mandatory Orientation Days.

Nomination and Application Process

Nomination Deadlines
Fall semester: April 20th of the year of study
Spring semester: October 20th of the previous year of study

Students must be nominated by their home university's International Office before starting the online application.

Nomination procedure:
The home university coordinator should create a new account and nominate the student on the online website below.
https://sep.pusan.ac.kr/inbound/exchange/manager
* After nomination, PNU will send the application guidelines via e-mail to the nominated students.
* Any error in the student's account information can only be revised by the home university coordinator.

Application Deadlines
Fall semester: April 30th of the year of study
Spring semester: October 30th of the previous year of study

Application procedure:
Students should log in to the below website with their e-mail addresses and birthdate.
https://sep.pusan.ac.kr/inbound/exchange/login
ID: Student's e-mail address registered during the nomination.
PW: Student's birth date 8 digits (YYYYMMDD)

Required Application Documents
   * All documents should be uploaded clearly in **JPG/JPEG/PDF** format, with file name in English.
A. Photo(Passport-sized: 3.5cm*4.5cm)
B. Valid passport (photo page)
   * Please check the expiration date of the passport. It should be valid until you return to your home country.
   * For the application, your name should be exactly the same as it appears on your valid passport. Otherwise, your visa will be rejected due to conflicting information.
C. Study plan (in English)
D. Copy of transcript (in English)
E. Official bank statement (in US Dollars, You can calculate currency convert from www.xe.com**)**
   - For one semester: at least **KRW 4,300,000**, - For two semesters: at least **KRW 10,700,000**
   (None OECD nationality students must send the original document to PNU International)
F. Certificate of Enrollment from home university
   (If it is not a printed document, the original document must be sent to PNU International)
   (None OECD nationality students must send the original document to PNU International)
   - OECD nationality students: Certificate of enrollment
   - Non-OECD nationality students extra documents needed: **Apostille*** or Authentication issued by the Korean Embassy or Consulate in your home university country(should send original via post)

   ★ And extra documents needed:
   1. **Apostille*** or Authentication issued by the Korean Embassy or Consulate in your home university country
   2. Chinese Nationality Students who study in China→Certification from CHSI website(学信网)
   3. Chinese Nationality Students Who study outside of China→Authentication issued by the Korean Embassy or Consulate
   *Apostille Country List
   https://www.gsccca.org/notary-and-apostilles/apostilles/hague-apostille-country-list

Language and GPA Requirement
There is no minimum GPA requirement. However, your academic performance will be taken into consideration for the screening process.
There is no language result requirement. However, you must be fluent in <u>English or Korean</u> to understand the courses.

Educational Background (Home University)
Current academic year: Select the year of study at your home university at the time of application submission
Copy of transcript: Upload the transcripts for all your completed degrees, including the degree you are currently taking.

Study Plan
The purpose of the study plan is to determine your acceptance to your study at PNU.
It should include motivation, subjects you have studied at your home university, and the goals to achieve as an exchange student. You do not need to describe the detailed subjects you wish to take at PNU. A study plan confirms your learning goals and helps to evaluate outcomes through the exchange program. Please write a clear and detailed description of your study plan at PNU.

When choosing the major at PNU please check the available courses from the course list taught in English(https://onestop.pusan.ac.kr/page?menuCD=000000000000335(select English in "Courses in foreign languages")). Select the major that has the most courses that you plan to take. It is NOT mandatory to choose the same major as the current major. Instead, you should prove your study background is related to your application, so please state the reason why you selected it and what is your academic goal through it.
* The 'Study Plan Form' is attached below.

Financial Capacity
All exchange students must prove their financial capacity by submitting an official Bank Statement issued by a local bank. Students need to prove they have at least KRW 4,300,000 for one semester and KRW 10,700,000 for two semesters (The amount needs to be provided in US dollars).
If you are not able to issue it in English, handwrite the amount in US dollars on the original paper.
Copy of your bank book is NOT allowed.

*Can be substituted with a Scholarship Certificate.

*Affidavit of Support: Applicable only when the official bank statement is not under the applicant's name.

Terms of Agreement
After submitting the online application, it is required to read the declaration and agree to the terms.
PNU will screen the documents once you have agreed to the terms.

Acceptance Result
Students will be notified via e-mail of the results.
Fall semester: Early June of the year of study
Spring semester: Early December of the previous year of study

Korean Language Program at Language Education Institution(Non-credit program)
A program for students who want to focus on learning the Korean language in writing &
reading and speaking & listening and experiencing Korean cultural activities including
field trips as well.
Inquiries: interedu@pusan.ac.kr
Website: https://lei.pusan.ac.kr/leieng/56420/subview.do
Details : Mon~Fri 9:00~12:50/10weeks/1,400,000KRW(30% D/C is available for exchange students)

Please note…
A. Submitted documents shall not be returned.
B. All notifications during the application period (including the announcement of successful
candidates) shall be made via e-mail.
C. Applicants will be held accountable, with penalties assessed (to include cancellation of
admission) for the following infractions: failure to submit the required documents, errors or
omissions in the documents, failure to fulfill the requirements indicated in the guidelines,
indistinct addresses, correspondence failures, failure of successful candidates to notify PNU
International of attendance, failure to execute procedures necessary to enter the country, and
failure to fulfill other requirements.
D. Any applicant who gains admission through fraud, such as forgery or alteration of the
documents or translation errors of the documents, and such information is discovered while at
school or after graduation, his/her admission shall be canceled and/or all academic records
shall be erased even if the applicant has already graduated.
E. International students must secure medical insurance against injuries or sickness and the
insurance compensation limits must be a minimum of USD 100,000. Detailed information will be
provided in the pre-arrival guideline after you are successfully accepted.
F. Any issues not stipulated in the guidelines shall comply with the admissions procedures and
regulations of the university. For more information, visit the PNU International website
(http://international.pusan.ac.kr) or contact the PNU International Office at global@pusan.ac.kr

Study Plan

Name :
Home University :

Please explain your academic goal through this student visiting program at PNU.

※ *A study plan is not a timetable or learning agreement!*

(Please write a clear and detailed description of your study objectives and give your reasons for wanting to pursue them at Pusan National University. And, please explain how your study plan and experiences of this visiting program can fit with your life goals.)

Affidavit of Support

* A sponsor should be the applicant's **Direct Line Family** in principle.
* If you submit the Affidavit of Support document, you **must send us the official Family relationship document(physical document)**.

Applicant's Name		
Sponsor	Name/Institution	
	Relationship	
	Occupation	
	Address	
	Telephone/Mobile	

I guarantee that I will be responsible for the above-named applicant's tuition, fees, and living expenses for the duration of the whole program.

_____

Signature   Date (YYYY.MM.DD)

Information Sheet

Important Dates

Fall semester (September 1st to Late December)
Nomination deadline: April 20th of the year of study
Application deadline: April 30th of the year of study
Dormitory check-in: TBA
Orientation: First week of September

Spring semester (March 2nd to Late June)
Nomination deadline: October 20th of the previous year of study
Application deadline: October 30th of the previous year of study
Dormitory check-in: TBA
Orientation: First week of March

Admission

Certificate of admission (Visa document)
Once you are admitted, the PNU International Office will send you an e-mail with a copy of Certificate of Admission and Business Registration.

Fall semester: will be sent in mid-June via e-mail
Spring semester: will be sent in mid-December via e-mail

Pre-arrival Guide
PNU International Student Support Team will send a pre-arrival guide to the students via e-mail.

Fall semester: will be sent in mid-June via e-mail
Spring semester: will be sent in mid-December via e-mail

Visa

D-2-6 Visa
All students are responsible for applying for an exchange student visa (D-2-6) by submitting the Certificate of Admission to the Korean Consulate in their home country.

Insurance

All exchange students MUST have overseas traveler's insurance before arriving in Korea.
All exchange students are required to register for the NHIS (National Health Insurance Service) + private insurance (PNU Group Insurance OR individually prepared insurance).
The details will be e-mailed to the students before the start of the semester.

Dormitory

Website: https://dorm.pusan.ac.kr
Room type: Twin room (2 people per room), Single room (Male only)
Facilities:
Furnished with two beds, desks, chairs, closets, bookshelves, fire extinguisher & etc.
Shower booth and toilet in each room (Twin room)
No bedding(pillow, blanket, only mattress will be provided.)
Amenities:
Cafeteria, laundry room, gym, study room, convenience room & etc.
Dorm fee (including meals):
Twin room with private bathroom - (approx. 1,200 ~ 1,400 USD)
Single room with shared bathroom – (approx. 1,200 ~ 1,500 USD)
* The above fee is per semester (16 weeks)
Online application: The detailed schedule and procedures of the dormitory application will be included in the *Pre-Arrival Guide.*
※ Tuberculosis test results would be required for entering the dormitory in Korea.
Application period:
Fall semester: first week of July
Spring semester: first week of January
Inquiries for dormitory: (e-mail) idorm@pusan.ac.kr

Sangnam International Hall

PNU guesthouse is available in case you arrive earlier than the dormitory check-in date
Room fee: 47,000 KRW, 56,000 KRW, 70,000 KRW /per night (fee may differ)
Reservation: (e-mail) sangnam@pusan.ac.kr

Off-campus Housing

It is the student's responsibility to search for rooms or places for rent on their own if they wish to stay at off-campus housing. They are also responsible to look for rooms and make the contract with the landlord/owner.
The single rooms including kitchen and bathroom cost approximately 300,000KRW (deposit 5,000,000 KRW)

Other

PNU Summer School Program
PNU Summer School program provides international students with a cultural and educational experience during summer break (Late June to early August) for three to five weeks.
It consists of courses covering diverse subjects, cultural activities, and field trips.

Website for PNU Summer School: https://international.pusan.ac.kr/international/14768/subview.do

PNU Buddy Program
All exchange students will be automatically paired with an enrolled student at PNU as their PNU Buddy. The PNU Buddy will provide assistance with the following: Course registration, Adaptation to PNU campus life, etc.
Details will be included in the Pre-Arrival Guide.

Academic Information

Workload per Semester
Undergraduate
12 credits
Max 19 credits (except for below departments with Max 21 credits)
Max 21 credits
- College of Engineering
- College of Education
- College of Nanoscience and Nanotechnology
- College of Information and Biomedical Engineering(Including School of Computer Science and Engineering)

* **(permission from the department with extra documents needed)** Undergraduates can take 3 credits of graduate courses per semester.

Graduate
Min. 3 credits

Max. 10 credits**(permission from the department with extra documents needed for taking 12 credits)** * Graduate School of International Studies: Min. 3 credits Max. 12 credits

※ * **(permission from the department with extra documents needed)**Graduate students can register up to 6 credits during their whole stay from other department graduate courses or undergraduate courses (max 6 credits combined)
[Example of possible options – only can choose one option]
a. 6 credits from other department courses
b. 6 credits from undergraduate courses
c. 3 credits from other department courses + 3 credits from undergraduate courses
* The Graduate School of International Studies(GSIS) students are not allowed to take undergraduate-level courses.
* All Graduate students are not allowed to take courses from the Department of Global Studies(undergraduate)

Language of Instruction
English: Approximately 350-360 courses taught in English are offered each semester.
https://onestop.pusan.ac.kr/page?menuCD=000000000000335 (select English in "Courses in foreign languages")

Grading System

Hours per week:
50-minute class per week for one semester equals one credit hour. (100 minutes or more of laboratory work per week for one semester equals one credit hour)

Grading System
A+=4.5(100~95), A0=4.0(94~90)
B+=3.5(89~85), B0=3.0(84~80)
C+=2.5(79~75), C0=2.0(74~70)
D+=1.5(69~65), D0=1.0(64~60)

P=Pass, F0=Fail, N=Non Pass, S=Satisfactory, U=Unsatisfactory

Courses
Course search & syllabus
Check the list of classes for the same semester of the previous year, please note that the offered courses are subject to be revised.
- For the student of Spring 2025 -> Check out Spring Semester 2024
- For the student of Fall 2025 -> Check out Fall Semester 2024

Please read the PNU course registration guide carefully before checking the course list.

Basically, students are allowed to take courses across the faculties – however, please be aware that students who wish to take a course out of their department should go through an additional process. Details can be found in the course registration guideline attached.

Course list (the finalized list will be updated in August(fall semester) and February(spring semester)
https://onestop.pusan.ac.kr/page?menuCD=000000000000335

Course list (taught in English)
https://onestop.pusan.ac.kr/page?menuCD=000000000000335 (select English in "Courses in foreign languages")

Korean Language & Korean Culture Course List

Target	Course Name	Credits	Capacity	Time
Undergraduate Students	Beginner's Korean(I)	3	20	3 hours
	Beginner's Korean(II)	3	20	
	Intermediate Korean(I)	3	20	
	Intermediate Korean(II)	3	20	
	Learning Korean in Drama	3	20	
	Learning Korean in Songs	3	20	
	Learning Korean in Current Events	3	20	
	Understanding Korean Culture(I)	3	20	
	Understanding Korean Culture(II)	3	20	
Graduate Students	Basic Korean(I)	0	10	
	Basic Korean(II)	0	10	
	Intermediate Korean(I)	0	10	
	Intermediate Korean(II)	0	10	
	Advanced Korean	0	10	

NOTE
1. No replacement test is required to register. Please check the syllabus to estimate the level.
2. Officially, **students are not allowed to add the course from other curricula** through the website **during the course registration period**, which means before the semester starts. **After getting permission from the department with extra documents, the office will do the course registration for you.**
3. **It is on a first-come, first-served basis to register for courses,** it's absolutely **not possible to open any additional seats.**
4. The above list is not a confirmed subject list. It can change depending on the PNU situation every semester. It is highly recommended that all students search & select the courses to take in advance before starting the course registration period.

Special Programs
Department of Global Studies (undergraduate program)
The Department of Global Studies (DGS) offers a challenging, interdisciplinary curriculum taught

entirely in English and almost exclusively by native English speakers. Included in the curriculum are courses in law, international relations, history, economics, political science, human rights, culture, business, art, regional studies, and religion.
(Website): https://pnudgs.com/
(Course list) : https://pnudgs.com/page/03_02.php

Korean and East Asian Studies (undergraduate program)
KEASP is a unique and regional program offered by the Department of Global Studies (DGS) established in 2014. It provides international students with a diverse education in the cultural, social, political, economic, trade, business, and security issues shaping the Asia-Pacific region.
(Website): https://pnudgs.com/
(Course list) : https://pnudgs.com/page/03_02.php

Units of Selection

Colleges and Departments
※ Some of the departments may not have (enough) courses taught in English.
Check the list of classes for the same semester of the previous year, and check the available courses from the course list taught in English.
Please read the PNU course registration guide carefully before checking the course list.
  - Course list: https://onestop.pusan.ac.kr/page?menuCD=000000000000335

  - Courses in English: https://onestop.pusan.ac.kr/page?menuCD=000000000000335 (First change the website language to English and select English in "Courses in foreign languages")

※ Students can take courses in any language. However, they should be responsible for taking the courses, exams, and assignments. Please keep in mind the courses conducted in Korean will be 100% Korean and the exams as well.

※ Dept. NOT open to Exchange students: Dentistry, Medicine, Korean Medicine, Nursing, Law

Course Catalog
(Language of Instruction: The number of courses offered in English is constantly increasing. However, not all the courses are taught in English. Students are advised to check the language of instruction for the desired courses in advance.)

College of Humanities
Department of Korean Language and Literature
Department of Chinese Language and Literature
Department of Japanese Language and Literature
Department of English Language and Literature
Department of French Language and Literature
Department of German Language and Literature
Department of Russian Language and Literature
Department of Korean Literature in Chinese Characters
Department of Language and Information

Department of History
Department of Philosophy
Department of Archaeology
Department of Korean Language Education as a Foreign Language

College of Social Sciences
Department of Public Administration
Department of Political Science and Diplomacy
Department of Social Welfare
Department of Sociology
Department of Psychology
Department of Library
Archive and Information Studies
Department of Media & Communication

College of Economics & International Trade
Department of International Trade
Department of Economics
Department of Tourism and Convention
Department of Global Studies (100% of courses are taught in English)
Department of Public Policy & Management

College of Natural Sciences
Department of Mathematics
Department of Statistics
Department of Physics
Department of Chemistry
Department of Biological Sciences
Department of Microbiology
Department of Molecular Biology
Department of Geological Sciences
Department of Atmospheric Environmental Sciences
Department of Oceanography

College of Engineering
School of Mechanical Engineering
Department of Polymer Science and Engineering
Department of Organic Material Science and Engineering
School of Chemical Bimolecular Engineering & Environmental Engineering
   : Chemical and Bimolecular Engineering Major, Environmental Engineering Major
School of Materials Science and Engineering
Department of Electronics Engineering
Department of Electrical Engineering
School of Urban, Architecture, and Civil Engineering
   : Architectural Engineering Major, Architecture Major, Urban Engineering Major,
   Civil Engineering Major
Department of Aerospace Engineering
Department of Industrial Engineering
Department of Naval Architecture and Ocean Engineering

College of Information and Bio Medical Engineering
School of Computer Science and Engineering

College of Education
Korean Language Education
English Language Education
German Language Education
French Language Education

School of Business
Department of Business Administration

College of Human Ecology
Department of Child Development and Family Studies.
Department of Clothing and Textiles
Department of Food Science and Nutrition
Department of Interior and Environmental Design
Department of Sports Science

College of Nanoscience and Technology
Department of Nanoenergy Engineering
Department of Nanomechatronics Engineering
Department of Optics and Mechatronics Engineering

College of Arts
Department of Music
   : Vocal Music, Piano, Composition
Department of Fine Arts
   : Carving & Modeling, Korean Painting, Western Painting
Department of Plastic Arts
 : Wooden Furniture Painting, Ceramics, Textiles & Metal
Department of Korean Music
   : String·Vocal, Wind·Percussion, Theory·Composition
Department of Dance
   : Korean Dance, Ballet, Modern Dance
Department of Design
   : Visual Design, Animation, Design & Technology
Department of Art Culture and Image

Graduate School of International Studies(Most of the courses are taught in English)
International Logistics & Port Management
International and Area Studies
International Trade
Korean Studies

Contact Information

PNU International Office Contact Information

Mailing address

Pusan National University, PNU International

1F, 92 Geumgang-ro, 279 Beon-gil, Geumjeong-gu,

Busan, Republic of Korea (postal code: 46287)

Website:

https://International.pusan.ac.kr

Inquiry	Staff Name	Contact Information
Inbound Program (Exchange/Visiting)	Mr. Sooho KIM	E-mail: global@pusan.ac.kr Tel : +82-51-510-1873
America, Oceania Universities	Mr. Ki-hun PARK	E-mail: iglobal@pusan.ac.kr Tel : +82-51-510-3653
Europe, Africa Universities	Ms. Youyoung PARK	E-mail : abroad@pusan.ac,kr Tel : +82-51-510-3651
Asia Universities	Ms. Haneul Jeong	E-mail: exchange@pusan.ac.kr Tel : +82-51-510-3623
Course Registration Buddy Program	Ms. Jinju LEE	E-mail: foreign@pusan.ac.kr Tel : +82-51-510-3839
Visa	Ms. Hyejung YANG	E-mail: visa@pusan.ac.kr Tel : +82-51-510-3353
Dormitory	Ms. Eunjung CHOI	E-mail: idorm@pusan.ac.kr Tel : +82-51-510-3881
Insurance	Ms. Jungsun OH	E-mail: insurance@pusan.ac.kr Tel : +82-51-510-3882

Living Cost in Busan

Cost		Approximate Cost (KRW)	Remarks
School	Room and Board	1,746,800	Dormitory fee with 3 meals a day
	Books and Supplies	200,000	Differs depending on the departments
Transportation	Subway	1,400~1,600	
	Bus	1,300~2,200	
	Taxi	4,800	Basic fare: up to 2km
Food	Campus Cafeteria	4,000	Included in the dorm fee if you stay in the dormitory
	Restaurants	8,000~	Bibimbap(Korean rice with mixed vegetables): 8,000~10,000 Fried chicken: 16,000(for two) Pasta: 10,000~13,000 Pizza: 10,000~25,000(for two) Chinese fried pork: 12,000~17,000 Indian Tandoori chicken: 10,000~20,000 Japanese noodles: about 7,000~10,000 Fried rice with seafood: 7,000~8,000 Coffee to go: 2,000~3,000
Communication	Wifi	Free on Campus	
	USIM card (Pre-paid)	12,000~ (1 month)	Call 50min, Text unlimited, Data 250MB
		45,000~ (1 month)	Call 100min, Text 100, Data 10G

Transportation: How to get to PNU

From	Subway	Taxi
Busan/Gimhae International Airport	Take the Gimhae Light Rail towards Gangseo-Gu Office and get off at Daejeo station. Transfer to subway line #3 towards Suyeong and get off at Yeonsan station. Transfer to subway line #1 (towards Nopo) and get off at the Pusan Nat'l Univ. station. It takes about an hour, and the subway fare is about 2,000 won.	If you take a taxi from Gimhae International Airport to the PNU Busan campus, it will take about 40 minutes (21km) and will cost about 25,000 won.
Busan Train Station	If you arrive in Busan using the railway, walk towards Busan Station Square and take subway line #1 towards Nopo. Get off at the Pusan Nat'l Univ. station. The subway ride takes about half an hour and will add about a 10-15 minute walk up to the front gate. The subway fare is 1,600 won.	Taking a taxi to PNU will take about 30 minutes (22km) and costs about 18,000 won.